

BANNING LEWIS RANCH METROPOLITAN DISTRICT NO. 4

121 South Tejon St., Suite 1100
Colorado Springs CO 80903
719-365-0330
www.banninglewisranchmetrodistrict.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: November 25, 2024

TIME: 6:00 p.m.

LOCATION: North Tree Ranch House; 6885 Vista del Pico; Colorado Springs, CO 80927; and via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjBkZDk5NTU0YjYwUzMi00ZTU4LThkMGEtODJmNDRIZGRkMzk3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d
To attend via telephone, dial 720-547-5281 and enter Conference ID: 989 880 592#

Board of Directors

Ronald Dodolak
Bright Thompson
Scott Smith
Vacant
Vacant

Office

President
Secretary
Treasurer
Director
Director

Term Expires

May, 2025
May, 2027
May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Consider appointment of eligible elector(s) to the Board of Directors.
- F. Consider election of officers.
- G. Review and consider approval of minutes from the July 1, 2024 annual meeting and July 29, 2024, special board meeting (enclosure).

- H. Consider adoption of the Resolution Regarding 2025 Annual Administrative Matters (enclosure).

II. FINANCIAL MATTERS

- A. Review and consider acceptance of September 30, 2024 Unaudited Financial Statements (enclosure).
- B. Conduct Public Hearing to consider amendment of the 2024 Budget. Consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- C. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget, Appropriate Sums of Money and Authorize the Certification of the Tax Levy (enclosure).
- D. Authorize Board member to sign DLG-70 Certification of Tax Levies form.
- E. Review and consider approval of engagement letter with BiggsKofford to prepare the 2024 Audit (enclosure).

III. LEGAL MATTERS

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), authorize the DEO to notice and perform all tasks required for the conduct of a mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for additional ballot issues and/or questions.
- B. Review and consider the adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).

IV. MANAGER MATTERS

- A. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).
- B. Review and consider approval of workers’ compensation coverage for 2025 (enclosure).
- C. Acknowledge responsibility of Banning Lewis Ranch Metropolitan District No. 1 to meet ADA compliance matters on the shared website.
- D. Review and consider approval of CLA Statements of Work for 2025 (enclosure).

V. OTHER BUSINESS

VI. ADJOURNMENT

There are no more regular meetings for the remainder of 2024.