

BANNING LEWIS RANCH REGIONAL METROPOLITAN DISTRICT NO. 1

121 S. Tejon Street, Suite 1100
Colorado Springs, CO 80903
719-635-0330

www.banninglewisranchmetrodistrict.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: October 29, 2024

TIME: 3:30 p.m.

LOCATION: North Tree Ranch House
6885 Vista del Pico
Colorado Springs, CO 80927
And via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTg2YmU1OTctMjJkOS00ZmM2LThlMDctNmFhMTc1NmFiMGUx%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d

To attend via telephone, dial 720-547-5281 and enter Conference ID: 163 451 244#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Don Knechtel	President	May, 2025
Bright Thompson	Secretary	May, 2027
William Fowke	Treasurer	May, 2027
Jason Brockman	Assistant Secretary	May, 2025
Ronald Dodolak	Assistant Secretary	May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the June 25, 2024, regular board meeting and July 1, 2024 annual meeting (enclosure).
- F. Consider adoption for the Resolution regarding 2025 Annual Administrative Matters (enclosure).

II. FINANCIAL MATTERS

- A. Review and consider acceptance of September 30, 2024 Unaudited Financial Statements (enclosure).
- B. Approve and/or ratify approval of payment of claims in the amount of \$17,696.43 (enclosure).
- C. Conduct public hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget, Appropriate Sums of Money and Authorize the Certification of the Tax Levy (enclosure).
- E. Authorize Board member to sign DLG-70 Certification of Tax Levies form.
- F. Review and consider approval of engagement letter with BiggsKofford to prepare the 2024 Audit (enclosure).

III. LEGAL MATTERS

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self- Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.
- B. Review and consider the adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).

IV. MANAGER MATTERS

- A. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).
- B. Review and consider approval of worker’s compensation (enclosure).
- C. Designate website compliance coordinator.
- D. Review and consider authorization of website compliance coordinator to obtain a proposal for remediation services for statutorily required documents and authorize Board member to approve proposal (enclosure).

- E. Authorize Board member or committee to work with district staff to transition website to ADA compliant hosting platform (enclosure).
- F. Review and consider approval of CLA Statements of Work for 2025 (enclosure).

V. OTHER BUSINESS

- A. Consider cancelling or rescheduling December 31, 2024 meeting.

VI. ADJOURNMENT

The next regular meeting is scheduled for December 31, 2024 at 9:00 a.m. via Microsoft Teams.