

RECORD OF PROCEEDINGS

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**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
BANNING LEWIS RANCH METROPOLITAN DISTRICT NO. 3  
HELD  
APRIL 23, 2020**

A special meeting of the Board of Directors of the Banning Lewis Ranch Metropolitan District No. 3 (referred to hereafter as the “Board”) was held on April 23, 2020 at 9:00 a.m. via telephone. Phone Number: 1-844-286-0635; Participant Code: 536613752. The meeting was open to the public.

Attendance

Directors in attendance were:

Bruce Rau  
Floyd Petty  
Alan Hoekman

Absent but Excused:

William Ritchie  
Charles P. Leder

Also in attendance were:

Josh Miller, Chelsea Gondeck, Kimbrie Garcia, Seef Le Roux,  
& Carrie Bartow; CliftonLarsonAllen LLP  
Pat Hrbacek; Spencer Fane LLP  
Robert Beacon, BrightView  
Corey Calcote and Melissa Rousseau, YMCA  
Corey Pilato, MSI  
Aric Jones, Kelly Leid, Michael Townsend, & Thomas  
Garmong, Oakwood Homes

Call to Order/  
Approve Agenda

Director Rau called the meeting to order at 10:04 a.m.

Following review, upon a motion duly made and seconded, upon vote, unanimously carried, the Board approved the agenda as amended to include financial statements through March 31, 2020.

Confirm  
Quorum/Disclosure of  
Potential Conflicts of  
Interest

The Directors present noted for the record that they have financial interests in entities active in developing property within the boundaries of the District, or are employed by such entities, and that such interests may be affected from time to time by actions of the District’s Board of Directors. In accordance with state law, the Directors have filed written disclosures describing such potential conflicts of interest with the Secretary of State, and the directors present verbally reaffirmed such disclosures on the record of this meeting.

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Consent Agenda

The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of limited routine matters. The Board has received the information on these matters prior to the meeting. An item may be moved from the consent agenda to the discussion agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- A. Review and Consider Approval of Minutes of the November 21, 2019 Regular Meeting
- B. Review and Accept Unaudited Financial Statements as of March 31, 2020
- C. Review, Ratify and Approve Claims

Upon a motion duly made by Director Petty, seconded by Director Hoekman and, upon vote, unanimously carried, the Board approved the Consent Agenda, as presented.

Community  
Comments

None.

Manager Matters

- A. Other

None.

Financial Matters

- A. Other

Ms. Bartow noted that the requisition is in process. Discussion ensued on the financial wellbeing of district.

Attorney Matters

- A. Provide Update on System Development Fees Collection Regarding District 3 and Discuss and Consider Documentation Regarding Same and Ratification of Necessary Responsive Actions

Director Rau reviewed an error in the processing and collection of system development fees and the payments made. Ms. Bartow noted future reporting will be included in financial statements.

- B. Other

None.

Director Matters

None.

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Other Business

A. Confirm Quorum for Next Meeting Date – July 23, 2020  
The Board confirmed their availability to attend a July 23<sup>rd</sup> meeting.

Adjournment

With no further items to come before the Board, upon a motion duly made by Director Hoekman seconded by Director Petty and, upon vote, unanimously carried, the Board adjourned the meeting 10:18 a.m.

Respectfully submitted,

  
CD18A087E14040D

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Secretary for the Meeting

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